



Annual General Meeting - Online, Zoom
October 24, 2024
1100 hrs MT

Meeting chaired by: Bruce Ewanyshyn

Recording Minutes: Secretary / Treasurer, Phil Sovdi

Members Present

Bruce Ewanyshyn	John Siderius
Ben Yablonski	John Ratz
Abdihamid Osoble	Katherine Bourbonniere
Bill Ashbee	Richard James
Charles Swartwood	Marty Cayer
Cindi Chenard	Micah Linkletter
Dave Field	Nora Vedress
David Spencer	Phil Sovdi
David Roch	Phyllis Roch
Dave Sutherland	Darrow Woods
Don Bernhardt	Joel Johnston
John Tyrrell	Robert Parmenter
Hillar Alkok	Russ Ideson
Ida Armstrong-Whitehouse	Scott Couper
James Fam	
Jim Richards	
Jim Mockler	

Non-Voting Members and Guests

Jenn Schwartzentruber
Mark Thomas
Debra Steele
Leo Petrilli

Minutes

1. Call to order 11:07 MT
2. Welcome and Opening Remarks—Chaplain Bruce Ewanyshyn, President
3. Adoption of the Agenda: Motion - Phil Sovdi 2nd: Bill Ashbee
All In Favour - Carried
4. Housekeeping Items:
 - A. Zoom protocols for the meeting
 - i. Mute your microphone
 - ii. Place your phone on mute or turn it off
 - iii. Use the “Raise your hand” icon when you wish to speak
 - B. Appointment of Phil Sovdi as Secretary for the meeting
 - C. Attendance; Clarification re: member and non-member participation
5. Minutes
 - A. Approval of October 19, 2023 Minutes: Motion - Dave Sutherland,
2nd David Roch, All In favour - Carried
 - B. Business arising from Minutes
 - i. Due to the success and the feedback received from attendees of the 2023 ATS in Winnipeg, the Executive in conjunction with the ASC decided to continue the format of offering intermediate courses at ATS gatherings while not including the Core Courses. Thus, the fee for each Core Course offered online is waived for those who have attended an entire ATS (attendance for a day or two does not qualify) since and including the 2022 and 2023 ATS gatherings. This format will continue for our 2025 ATS. The rationale is so that content at the ATS will be fresh and challenging to all, while all core courses are available to the

new member online. All content is to be Relevant, Reliable, and Relatable.

- ii. Proposed amendments to the CPCA Constitution were completed and made available to the Membership 30 days prior to the 2024 AGM. The proposed changes include the addition of the phrase “law enforcement chaplain,” an AGM quorum to include the “addition of at least 50% plus 1 of the Executive in attendance,” and several grammatical and formatting changes. All proposed changes appear in red font. A request was made to the Membership to review the proposed changes prior to the AGM and direct any questions to CPCA 1st Vice President Robert Parmenter. The amendments resulted from the work of a committee chaired by CPCA 1st Vice President Robert Parmenter and CPCA-ON Regional Director Charles Swartwood. - Robert walked us through the changes to the Constitution and brought clarity to them and why they were necessary. He expressed that in a constantly changing culture it is necessary to keep step with the language and presentation of our relevancy to that culture. Robert gave clarity to the positions of the Executive and the terms that they hold. The only elected position that can carry on without a change in personnel is that of the Secretary/Treasurer. Every other position has a two-year term with a maximum service of two terms.
- iii. At the direction of the President, the CPCA Executive have appointed five Regional Directors to oversee CPCA operations in BC, SK, MB, ON, and the Atlantic Provinces. Bruce expressed that his big goal was to have all Regions with representation by the end of his term as President.

6. Reports - (a) to (i) are well documented and in the Information Package that was distributed by email.

- a. President’s Report (pages 10 - 16)
- b. Registrar’s Report (pages 17 & 18)

- c. Academic Standards Committee Report (pages 19 & 20)
- d. ATS Planning Committee Report (pages 21 & 22)
- e. CPCA-BC Region Report (pages 23 & 24)
- f. CPCA-SK Region Report (pages 25 - 27)
- g. CPCA-MB Region Report (pages 28 & 29)
- h. CPCA-ON Region Report (pages 30 - 32)
- i. CPCA-ATL Region Report (pages 33 & 34)
- j. Treasurer's Report(s) (pages 35 - 38)
 - i. Financial report - Phil highlighted the Financial Report as distributed. He noted a couple of changes since the report was created in August. A GIC for \$10,000.00 matured and was reinvested with the \$300.00 interest earned into another term. Two more GIC's are coming due in November and the same will be done. Also, a separation of bank charges and Square charges will now be visible future forward. Overall, CPCA is in a very healthy financial position. Robert asked how much of the total assets of \$54,624.01 is available? The answer was all of it if a situation warranted. Phil reported that the bank balance as of that morning October 24, 2024, was \$19,703.90. Phil also showed on screen an unofficial signed audit by Laura Lastiwka, Bookkeeping Corporate Manager, CPB, from Fort McMurray Tax & Accounting. Laura has access to CPCA's books through Intuit-QuickBooks. Motion to accept the Financial Report as given: Dave Field, 2nd Ben Yablonski, All in favour - Carried.
 - ii. Proposed Budget - Phil shared the proposed budget again prepared for August. At the time of preparation our membership was in the 140's range. The extra conservative growth that Phil included has since been matched. If we stay where we are in membership, we are already on course for the budget. Motion to accept the budget as distributed: Joel Johnston, 2nd Ben Yablonski, All in favour, Carried.

7. New Business

a. Motion re: changes to the CPCA Constitution (Proposed changes are in the AGM Information package). - Charlie Swartwood moved, 2nd Phil Sovdi, Dave Field conducted the online vote, and the results were almost immediate. 100% in favour. Carried

b. Nominating Committee

i. Election of Executive (Nomination Package for Phil Sovdi– Final Pages)

- Secretary Treasurer - There were no nominations received other than for Phil Sovdi. Phil spoke to the honour and privilege to serve. Phil is excited for the opportunity to ultimately invest in our Country through serving the CPCA in this capacity. Motion to Affirm Phil Sovdi as Secretary/Treasurer - Moved David Sutherland, 2nd Bill Ashbee. Dave Field conducted the online vote, and the results were almost immediate. 100% in favour. Carried.

8. 2025 Objectives

a. Academic Standards Committee Chaired by Katherine Bourbonniere

- Focus on maintaining the current six On-Line Core Courses and appraise CPCA Webinars for their value towards training hours for CPCA Members. Bruce noted that when you receive a course certificate, the Registrar automatically credits you for the course.
- Work with the ATS Liaison and Planning Committee in preparation for a 2025 ATS in BC

b. Communications Team Led by President Bruce Ewanyshyn

- Website
- Webinars - probably the next Webinar will be in January or February of 2025. February is more likely.
- Zoom meetings
- LinkedIn & X

- Facebook
- Email

c. CPCA Regions – Support & Development

- Support the operating five CPCA Regions and Regional Directors
- CPCA President and the Executive to explore possibilities for additional Regions and Regional Directors
- CPCA President to meet with Regional Directors a minimum of once a year.

d. Constitutional Revision Committee Chaired by 1st VP Robert Parmenter

- The Executive will continue to revisit the Constitution to ensure relevancy and to allow for the advancement of the CPCA which includes supporting inclusion and diversity amongst all faith backgrounds of chaplaincy.

9. Opportunity for Questions and Comments:

Jenn Schwartzentruber asked, "Is there are more opportunities for Affiliate positions?" Bruce answered that the membership is open to those searching, the Webinars are open to those wanting to access them, and David Field added that our Core Courses are available to those wanting and looking. Darrow Woods said that he was one of those looking into Chaplaincy with the CPCA and he also asked that we pray for Roxzena Hayden (member) who is in need of our prayers and support. Ben Yablonski asked about the ATS 2025. Bill Ashbee said it that it is booked and signed for October 20-24 in Vancouver. Bill announced that we have a hotel rate of \$149.00 per night at the Sandman Inn. That rate is available also for 3 days before and 3 days after so that attendees can make it into a holiday if they choose. John Siderius added that the rate is secured up until August 18, 2025. Then he thanked Bill for negotiating such a good price!

Charlie Swartwood expressed appreciation for Bruce's leadership and how CPCA has advanced through his efforts. He named specifically the Web site and all the work done connecting the CPCA nationally through the Reginal Directors.

Adjournment 12:30MT