



CANADIAN POLICE
CHAPLAIN ASSOCIATION
ASSOCIATION CANADIENNE
DES AUMONIERES DE POLICE

2026

CPCA ANNUAL GENERAL MEETING INFORMATION PACKAGE



**You must RSVP if you want to attend our AGM.
Please click on the link below which will connect
you to our Events page where you can register:**

[https://www.canadianpolicechaplainassociation.com/
cPCA-events](https://www.canadianpolicechaplainassociation.com/cPCA-events)

Bruce Ewanyshyn

CPCA President

9/22/2026



2026 CPCA Annual General Meeting Information Package

Annual General Meeting on Zoom
October 29, 2026

1000hrs PST; 1100hrs MST; 1100hrs CST; 1200hrs CDT; 1300hrs EST; 1400hrs AST; 1430hrs NFLD

AGENDA

1. Call to order
2. Welcome and Opening Remarks — Rev. Bruce Ewanyshyn, President & Honorary Chaplain
3. Adoption of the Agenda
4. Housekeeping Items:
 - A. Zoom protocols for the meeting
 - i. Mute your microphone
 - ii. Place your phone on mute or turn it off
 - iii. Use the “Raise Hand” icon when you wish to speak
 - B. Appointment of Phil Sovdi as Secretary for the meeting
 - C. Attendance; Clarification re: member and non-member participation

5. Minutes

A. Approval of October 23, 2025 AGM Minutes

B. Business arising from Minutes

- i. Proposed amendments to the CPCA Constitution were completed and made available to the Membership 30 days prior to the 2025 AGM. The membership voted to accept all proposed changes including allowing consecutive terms of President, 1st Vice President, and 2nd Vice President to be indefinite; thus, no longer limited to 2 two-year terms of service.
- ii. The development of CPCA online Intermediate courses was endorsed by the ASC to move forward. President Bruce volunteered to create three online Intermediate courses using as the foundations three sessions professionally recorded at the 2025 ATS by Sherri Moore and her team at SendMe Tasks Inc. The first Intermediate course, “Crime Scene Etiquette” presented by Bruce Ewanyshyn was completed and launched on July 13, 2026. The second Intermediate course, “Officer Involved Shootings” presented by Tim Schroeder was completed and launched on August 22, 2026. Bruce continues to work with the third presenter Imam Abd Alfatah Twakkal to develop the “Life as a Chaplain” multi-faith based Intermediate course. Plans are moving forward to professionally record three presentations during the 2027 NTS in Toronto which will be developed into Intermediate courses.
- iii. At the direction of the President, the CPCA Executive appointed Chaplain Mike Zorn as the CPCA Regional Director to oversee CPCA operations in Saskatchewan.
- iv. The ATS Liaison Officer, Academic Standards Committee, and a Planning Committee are working together to develop topics and presenters for our next National Training Seminar hosted by the Toronto Police Service from October 18th – 22nd, 2027. The Planning Committee has been meeting online regularly since February 2026. The Planning Committee was developed by the Chair – TPS Wellness Coordinator Sgt. Ravi Viridi, and includes TPS Cst. Michael Park, CPCA President Bruce Ewanyshyn, CPCA 1st Vice President Curtis Hinds, CPCA ATS Liaison Officer John Siderius, CPCA-ON Regional Director Charles Swartwood, Barrie PS Chaplain Lori-Lynn Head, and NRPS Chaplain Craig Danielson.
- v. During the sharing of the Treasurer’s Report, suggestions from the floor were given to look into future financial helps for project fundraising. The application of these suggestions came to fruition on October 15th, 2026, via a free webinar, “Bulletproof Spirit: Professional Chaplain Service, Resilience, and Wellness”. All costs were covered by an external source including the

purchase and mailing of a hard copy of Captain Dan Willis's award-winning book, "Bulletproof Spirit" to every chaplain who registered for the event.

6. Reports

- a. President's Report (pages 11 - 16)
- b. Registrar's Report (page 17)
- c. Academic Standards Committee Report (pages 18 & 19)
- d. ATS Planning Committee Report (pages 20 & 21)
- e. CPCA-BC Region Report (pages 22 & 23)
- f. CPCA-SK Region Report (pages 24 & 25)
- g. CPCA-MB Region Report (pages 26 & 27)
- h. CPCA-ON Region Report (pages 28 & 29)
- i. CPCA-ATL Region Report (pages 30 & 31)
- j. Treasurer's Report(s) (pages 32 - 35)
 - i. Financial Report
 - ii. Proposed Budget

7. New Business

- a. Motion re: changes to the CPCA Constitution (Proposed changes are in the AGM Information Package).
- b. Nominating Committee:
 - i. Election of Executive (Nomination Package for Robert Parmenter– Final Pages)
 - Secretary Treasurer

8. 2027 Objectives

- a. Academic Standards Committee Chaired by Katherine Bourbonniere
 - Focus on maintaining the current six On-Line Core Courses, Intermediate Courses, and Webinar Courses, and appraise CPCA Webinars for their value towards training hours for CPCA Members.
 - Work with the ATS Liaison and Planning Committee in preparation for a 2027 NTS in ON including the evaluation and creation of course outlines.

b. Communications Team led by President Bruce Ewanyshyn

- CPCA Website
- Webinars
- Zoom meetings
- LinkedIn
- CPCA Facebook Page
- Emails

c. CPCA Regions – Support & Development

- Support the operating five CPCA Regions and Regional Directors
- CPCA President and the Executive to explore possibilities for additional Regions and Regional Directors
- CPCA President to meet with Regional Directors a minimum of once a year.

d. Constitutional Revision Committee Chaired by Chaplain Robert Parmenter

- The Executive will continue to revisit the Constitution to ensure relevancy and to allow for the advancement of the CPCA which includes supporting inclusion and diversity amongst all faith backgrounds of chaplaincy.

9. Opportunity for Questions and Comments

Adjournment



**Annual General Meeting
Vancouver, BC
October 23, 2025
14:44 hrs PST**

MINUTES

Meeting chaired by: Bruce Ewanyshyn

Recording Minutes: Secretary / Treasurer, Phil Sovdi

1. Call to order: 14:44
2. Welcome and Opening Remarks— Rev. Bruce Ewanyshyn, President & Honorary Chaplain
3. Adoption of the Agenda - Moved - Charlie Swartwood, - Seconded Ben Yablonski, - Carried.
4. Housekeeping Items:
 - a. Request phones be turned off or set to “Silent Mode”
 - b. Appointment of a Secretary for the meeting - Phil Sovdi
 - c. Attendance; Clarification re: member and non-member participation

CPCA AGM - Members Present - October 23, 2025

Members Present

Bruce Ewanyshyn
Ben Yablonski
Katherine Bourbonniere
Bill Ashbee
Charles Swartwood
Beverly Brazier
Dave Field
Bruce Day
Doreen Charette
Daniel Dihele
Cynthia Dunnett
Gary Francis
Wendell Gibbs
Ida Armstrong-Whitehouse
Curtis Hinds
Paul Hitz
Craig Head
Lori-Lynn Head
Rick James

Arnie Klassen
John Ratz
Randy Loewen
Chris Lowe
Marty Cayer
James McFaddin
Jeremy Osterwalder
Andy Perkonig
Phil Sovdi
James Raddatz
Stan Rukin
David Scheifele
Tim Schroeder
Robert Parmenter
Russel Ideson
Inderjeet Singh
Abd Alfateh Twakkal
Michael Zorn

Non-Voting Members and Guests

William Evans
Bona Jean Ashbee

Affiliate

Mark Thomas

5. Minutes

- a. Approval of October 24, 2024 Minutes - Moved Robert Parmenter, - Seconded Russel Ideson, - Carried.
- b. Business arising from Minutes
 - i. Constitution changes proposed at the 2024 AGM were approved by the Membership with 100% in favor. Proposed amendments to the CPCA Constitution for 2025 were completed and made available to the Membership 30 days prior to the 2025 AGM. The proposed changes are to Article 5 Section 3: Officers, removing the restriction that limits the President, 1st Vice President, and 2nd Vice President for two terms of service. For full details, please refer to the "Proposed Changes to the CPCA Constitution" document (included) with the proposed changes appearing in red font. A request was made to the Membership to review the proposed

changes prior to the AGM and direct any questions to CPCA 1st Vice President Chaplain Robert Parmenter. The amendments resulted from the work of a committee chaired by 1st Vice President Robert Parmenter and CPCA-ON Regional Director Charles Swartwood.

- ii. Secretary/Treasurer Phil Sovdi affirmed to the position at the 2024 AGM has established and maintained a high standard of excellence through well detailed monthly financial reports provided to the CPCA Executive, and wise investments of CPCA assets.
- iii. At the 2024 AGM, CPCA Regional Directors existed for the Regions of BC, SK, MB, ON and the Atlantic Provinces. In 2025, CPCA-SK Regional Director Tom McCullagh tendered his resignation to the CPCA Executive. The CPCA-SK Regional Director position remains vacant leading to our 2025 AGM.

6. Reports

- a. President's Report
- b. Registrar's Report
- c. Academic Standards Committee Report
- d. ATS Planning Committee Report
- e. CPCA-BC Region Report
- f. CPCA-MB Region Report
- g. CPCA-ON Region Report
- h. CPCA-ATL Region Report

i. Treasurer's Report(s) - Phil discussed the finances as with regards to the integration and challenges of ATS working account with the regular CPCA banking. Suggestions from the floor were given to look into future financial helps for project fundraising. The CPCA Executive will take these suggestions under advisement.

- iii. Financial report
- iv. Proposed Budget

Financial Report and Budget to be accepted as distributed - Moved Robert Parmenter, - Seconded James McFadden, Carried.

David Field gave a report of the ATS finances and that the final balance was very close and should fall in the black.

7. New Business - Robert Parmenter was appointed as 1st Chair to have open discussion with regards to potential changes re. the consecutive Terms of President and 1st and 2nd Vice Presidents consecutive Terms be indefinite. Bruce stepped out of the room so that free discussion could ensue.

- a. Motion re: changes to the CPCA Constitution (Proposed changes are in the AGM Information package) - Show of Hands - None opposed - Carried.
- b. Nominating Committee
 - i. Election of Executive (Nomination Packages) - Voted by ballot.
 - President - Bruce Ewanyshyn was re-elected as President of the CPCA for another two years. (2027)
 - 1st Vice President - Curtis Hinds was elected as 1st Vice President for two years. (2027)
 - 2nd Vice President - James Raddatz was elected as 2nd Vice President for two years. (2027)

Motion to accept and destroy the ballots - Moved Rick James, Seconded Katherine Bourbonniere.

8. 2024 Objectives

- c. Academic Standards Committee chaired by Katherine Bourbonniere
 - Focus on maintaining the current six On-Line Core Courses and appraise CPCA Webinars for their value towards training hours for CPCA Members.
 - Explore the development of one or two Intermediate online training courses.
 - Work with the ATS Liaison and Planning Committee in preparation for a 2027 ATS in Toronto.
- d. Communications Team
 - Website
 - Webinars
 - Zoom meetings
 - LinkedIn & X
 - Facebook

- Email
- e. CPCA Regions – Support & Development
 - Support the operating four CPCA Regions and their Regional Directors.
 - CPCA President and the Executive to explore possibilities for additional Regional Directors.
 - CPCA President to meet with Regional Directors at a minimum of once a year (attendance at monthly CPCA Leadership Team Zoom meetings satisfies this criteria).
- f. Constitutional Revision Committee
 - The Executive will continue to revisit the Constitution to ensure relevancy, and to allow for the advancement of the CPCA which includes supporting inclusion and diversity amongst all faith backgrounds of chaplaincy.

9. Opportunity for Questions and Comments

Adjournment - Motion - Phil Sovdi 15:59



President's Report

Dear CPCA Members;

Another year is wrapping up which provides an opportunity for reflection upon 2026, and for expressions of thanksgiving for all the blessings since we met together a year ago in Vancouver at our Annual Training Seminar. Thanks to two years of dedication from the chaplains on the ATS Planning Committee, Oct 20 - 24, 2025 will remain in our memories as an exceptional week of equipping, connecting and strengthening us as police chaplains mentally and spiritually. Our theme of "Better Together" was the resounding anthem throughout the week, and was echoed through each presenter whether police officers, psychologists, or our own police chaplains. On behalf of the CPCA Executive, I express our gratitude to the entire ATS Planning Committee: Chair Bill Ashbee, Co-Chair Dave Field, Inderjeet Singh, Marty Cayer, and Russ Ideson. These police chaplains selected relevant topics and invited exceptional presenters who engaged us with their information and their personalities. Well done, gentlemen.

The [Annual General Meeting](#) which took place on October 23rd, 2025, included a vote to amend the CPCA Constitution. The vote was unanimous amongst our members to remove the restriction limiting the President, First Vice President, and Second Vice President to 2 two-year terms of service. Following the Constitution change, nomination packages were put forward resulting in the following: myself re-elected for a third two-year term as President; Curtis Hinds elected for a two-year term as First Vice President; and James Raddatz elected for a two-year term as Second Vice President.

This report will be my second to last as your CPCA President with 2027 marking the final year of my third term of commitment to the members of our Association. In addition to 1st VP Curtis Hinds and 2nd VP Jim Raddatz, Secretary Treasurer Phil Sovdi and Registrar Dave Field complete those serving on the CPCA Executive. I can't express enough gratitude for the work they have done since the 2025 AGM, along with the rest of our CPCA National Leadership Team which includes ATS Liaison Officer & CPCA-MB Regional Director John Siderius, ASC Chair Katherine Bourbonniere, CPCA-BC Regional Director Bill Ashbee, CPCA-SK Regional Director Mike Zorn, CPCA-ON Regional Director Chales Swartwood, and CPCA-ATL Regional Director Dave Sutherland.

It was at the Vancouver ATS where Mike Zorn expressed his interest in becoming a Regional Director for Saskatchewan. After discussion with our team, Mike was appointed to the position and has served with excellence since October 2025 connecting with SK police chaplains and assisting in the process of establishing new chaplains in detachments and police services throughout SK.

It is with a heart of gratitude that I give thanks for the many opportunities that came my way in 2026 enabling me to connect with members of the CPCA. Some were in person, but most were either over the phone or through written correspondence. Leadership is meaningful when it accompanies relationship, and as chaplains we understand the rewards that come from investing time in the lives of the women and men whom we serve in law enforcement. It's no different for leadership within any organization. It is the people who matter, not position or title. How can we serve others to enhance their life and assist them to fulfill what God has called them to do? God is our provider and He calls us to work together to accomplish His will here on earth; thus, we are better together.

Speaking of provision, at our 2025 AGM, suggestions from the floor were given to look into future financial helps for project fundraising. During our June Zoom National Leadership Team meeting, concerns were voiced regarding the lack of appreciation and encouragement some chaplains are encountering from police agencies. Discussions led to the concept of providing police chaplains (CPCA members and non-CPCA members) with a free two-hour presentation from a professional speaker with the goal of inspiring and encouraging police chaplains. A member of the CPCA Executive connected with a friend who offered to cover all costs. The result was a free two-hour webinar with international speaker/chaplain trainer/award-winning author Captain Dan Willis; in addition, as a free gift, Dan's book "Bulletproof Spirit" was purchased and mailed to each chaplain who registered for the event. All costs were covered. I hope there will be future opportunities to bless our chaplains with free events resulting from financial helps.

I give thanks for every police chaplain across Canada who has continued supporting the CPCA by paying the annual membership fee. Your membership and interest in this Association serve to strengthen our CPCA that exists to equip and connect you with training opportunities and networking resources. Without your continued support through Membership renewals, and attendance at online and in-person events, we would cease to exist. Our Membership fee continues to cost far less than other association memberships, and our online training courses and webinars are offered at a fraction of the price most other organizations charge. I also give thanks to those who have become Affiliate members and have enriched the CPCA through their support and ideas.

Regarding future training opportunities, discussions for the 2027 ATS (soon to be known as an NTS – National Training Seminar) predated our 2025 ATS in Vancouver. A Planning Committee had already been established with the Chair being the TPS Wellness Unit Coordinator, Sgt. Ravi

Virdi. As a demonstration of his commitment and desire to develop a tremendous NTS in Toronto in 2027, Sgt. Virdi attended the 2025 ATS in Vancouver to gain valuable insight for the development of the 2027 NTS. Since October 2025, several online meetings have taken place with Sgt Virdi chairing the meetings attended by TPS Constable Michael Park, CPCA 1st VP Curtis Hinds, CPCA-ON Regional Director Charles Swartwood, ATS Liaison Officer John Siderius, Chaplain Lori-Lynn Head, Chaplain Craig Danielson, and myself. The TPS Headquarters will be the host location and lodging will be at the Delta Chelsea in Downtown Toronto. The online meetings will continue on a regular basis in 2026/2027 as topics and presenters are being established to reflect the 2027 theme of, *“Faith Under Fire: Resilience, Renewal, and Restoration Through Spiritual Care.”*

Personally, I have been working since October 2025 to fulfill the goals I listed in my 2025 President’s Report. I am happy to share that the majority of the goals have been satisfied or are in the process of being fulfilled. A major goal was to begin the process of establishing six Intermediate online courses between October 2025 and October 2028. The first step was to hire video recording and editing professionals to attend the 2025 Vancouver ATS and record three presentations. After review of three possible business candidates, the CPCA Executive chose Sherri Moore and her team from SendMe Tasks Inc. They recorded three presentations and provided the edited results to me which were reviewed by our ASC members (Katherine Bourbonniere, Miriam Mollering, Dave Field), and the presenters. After some revisions, the exceptional presentation videos were ready to become the foundation for the development of the Intermediate online courses. I have worked with the presenters to establish the course content in accordance with our academic standards, and the result is the completion and launch of the [“Crime Scene Etiquette”](#) and [“Officer Involved Shootings”](#) Intermediate courses. Work is continuing on the final of the three courses; namely, “Life as a Chaplain” with presenter Imam Abd Alfatah Twakkal. The future goal once all six Intermediate courses are available online is for CPCA members to successfully gain CPCA Credentials online without the requirement of attending an in-person NTS. At the 2027 NTS, three more presentations will be professionally recorded enabling me to work with another three presenters with the goal of establishing the final three of six Intermediate courses by the end of 2028. Also available are our 6 online [Core Courses](#) that count towards establishing [CPCA Basic Credentials](#).

As per the request of some CPCA members, I have turned two previous Webinar presentations into CPCA certificate courses that are now available online through our website; [“Walking With Suffering - When Your Colleagues Are Hurting” with Presenter Eugene Dufour](#), and [Suicide Prevention & Effective Dialogue: “Hope With Skin On - How Chaplains Can Be Part of the Solution” with Presenter Michelle Snyder](#). This brings the current total to 10 CPCA online courses available to assist our chaplains with their training needs. It is an ongoing process and one that I’m passionate about as the creator and developer of your current CPCA website established in 2021 by yours truly.

Another goal I set in 2025 was to appoint a Regional Director for Saskatchewan. This was achieved through the appointment of Mike Zorn who has been doing a tremendous job connecting SK chaplains with the CPCA for support, encouragement and training opportunities.

Still another goal was to solidify a host location and a Planning Committee for our 2027 NTS. This has already been addressed in this report.

Constitutional revisions continue to be proposed; this AGM Information Package contains proposed changes which will be presented to our Membership for a vote during our AGM on Zoom, October 29, 2026. Thank you to Robert Parmenter for chairing the Constitution Revision Committee which consists of Robert and Charles Swartwood. Another terrific job by these two chaplains to suggest changes so that the CPCA can continue to progress in the future.

Another goal set in 2025 was to continue to maintain the [CPCA Website](#) on a daily basis and use it as a communications hub to disseminate information and training to Full and Affiliate Members. This includes but is not limited to updating information in our [Member Directory](#), photo [Gallery](#), [Reading Resources](#), [online training courses](#), creating [Events](#) for certificate training sessions, [merchandise](#) updates, and writing [Blog](#) stories. Important information is also shared on our [CPCA FB page](#) and on LinkedIn in an effort to keep chaplains across Canada informed, encouraged and connected.

Future goals of the CPCA Leadership Team include but are not limited to:

- Continue to progress with plans for the development of our National Training Seminar hosted at Toronto PS Headquarters, October 18 – 22, 2027.
- Continue to maintain the six Core Course and two Intermediate Course training modules required for Basic Credentials with the CPCA.
- Expand our online Intermediate Courses to three, followed by the recording of three additional presentations at the 2027 NTS for the future development of another three Intermediate Courses.
- Constitution Revision Committee to continue to work at developing Constitution changes and continue to revise the CPCA Constitution to reflect and celebrate inclusion and diversity.
- Identify and appoint Regional Directors to cover the remaining provinces.
- Continue to plan and host three educational Webinars a year.
- Continue to connect chaplains across Canada through the website via the CPCA Blog Page, CPCA Members Group Chat Page, Email Marketing, LinkedIn, and our CPCA Facebook Page.
- Continue to update and monitor the CPCA website.

In preparation for the 2026 AGM on Zoom October 29th at 1300 hours EST, please review within this AGM Information Package, the proposed revisions to our CPCA Constitution. The

recommended proposals serve to improve how the CPCA will function moving forward in 2026/2027. Please take some time to review and ponder the recommendations. **If you require clarification or have concerns, please contact Chaplain Robert Parmenter prior to October 29th in order to avoid lengthy discussions on Zoom during our AGM.** Robert will be happy to discuss any change with you and can be reached by email at rparmenter@shaw.ca or by phone at 780-788-5165. Thank you, Robert and Charlie, for your dedication to this committee throughout 2026.

In addition, at our upcoming AGM on October 29, 2026, there will be a vote regarding nominees whose names have been put forward for the position of Secretary/Treasurer. Only CPCA Full Members in good standing will be allowed to vote as per our Constitution. CPCA Affiliate Members are invited and encouraged to join the AGM on Zoom but will be placed into a breakout room when the time comes to register the vote. As advertised through email since June, Nomination Packages and Instructions have been available through the CPCA website at this link <https://www.canadianpolicechaplainassociation.com/annual-training-seminar>

All completed Nomination Packages received to date are included in this AGM 2026 Information Package. Individual Nomination Packages must be completed and sent to Secretary/Treasurer Phil Sovdi at Secretary.Treasurer@the-cpca.ca no later than September 1st, 2026.

A special note of gratitude to our current CPCA Secretary Treasurer Phil Sovdi. Phil has served our CPCA with faithfulness and excellence for four very busy years; due to a season of personal transition, Phil will not be allowing his name to stand for re-election for another term.

Thank you for taking time to read this letter and for your continued support of your CPCA. I hope to see many of you at our AGM on Zoom October 29th, 2026. Please consider engaging myself or any of the CPCA Executive with suggestions for the future. We need and welcome your feedback as we continue to “serve those who serve with excellence.” My email address is bewanyshyn91@gmail.com

In service to you;

Bruce Ewanyshyn

Rev. Bruce Ewanyshyn

CPCA President

ICPC Region 1 Director

Honorary BPS Chaplain and Retired Constable

bewanyshyn91@gmail.com





Registrar's Report

After the exciting Annual Training Session here in Vancouver, I had a short break before the renewals started coming in. Starting to accept them in December actually lessened the load a little.

We are still getting new members this year. There were 15 new applications this year of which 5 were Affiliate members. That being said, our overall membership has increased from 156 to 157 members. There are 10 members who have not paid their dues this year. If they eventually pay, our numbers will be 167, or an increase of 11.

Memberships Paid	2025 - 156	2026 – 157
New Members	2025 - 12	2026 - 15
2026	Retired: 6	Deceased: 1

The training records have been updated and continue to be updated as new webinars or courses are added. Two new Intermediate Courses were just added and are now ready for our members to take.

One of the purposes of the CPCA is to provide training to our members so they can receive Basic Credentials. I encourage all members to complete the courses so they can receive their certificate. If you don't know what courses you need to complete the Basic Credentials, send me an email at registrar@the-cpca.ca

Blessings to all.

Dave Field

Dave Field – Registrar





Academic Standards Committee Report

Working Vision for CPCA Academic Standards Committee

The Academic Standards Committee functions to ensure professional training is provided to CPCA members. To that end, the Committee will focus on providing and maintaining current online and in-person training sessions for the Core Courses required for Basic Credentialling with the CPCA.

I would like to begin by acknowledging the hard work and dedication of Dr. Miriam Mollering and Dave Field for their work on the Academic Standards Committee. Miriam and Dave have provided much strength and guidance to the committee over the years. In 2026 we have not had a reason to meet and work mainly as an ad hoc committee as needed. We have extended a few emails and been a part of conversations where needed.

CPCA offers Basic Credentialling training for police chaplaincy. The requirements for Basic Credentialling are the completion of our SIX CORE Courses, THREE POLICE COMMUNITY/FAMILY Courses are required and THREE CRISIS-related Courses. It is now our goal to provide at an ATS the 3 Police Community/Family and 3 Crisis Courses required for any chaplain who desires Credentialling.

NOTE: Credit may be gained for courses of equivalent or higher quality and content. Course details (transcripts, course outline, certificate of completion, number of hours, etc) must be submitted to the CPCA Registrar for consideration. If you have questions about your progress towards Basic Credentialling, please feel free to contact our registrar. Additional levels of police chaplaincy Credentialling can be obtained through the International Conference of Police Chaplains (ICPC). Feel free to visit <http://www.icpc4cops.org/> for more details.

As we move into 2027 and another ATS, we would like to see us moving even farther into the process of evaluating and creating course outlines. I thank everyone who has taken the time to take the online courses and look forward to the year ahead.

Respectfully submitted,

Archdeacon Katherine Bourbonniere (she/her),
Chair Academic Standards Committee





ATS Planning Committee Report

Fellow CPCA members,

It has been a great honor and blessing to serve as the National Training Seminar (NTS) Liaison for the past three years. During this time, I have had the privilege of putting together an NTS and working alongside dedicated teams in the planning and organization of an NTS in their cities, which has given me a deep appreciation for the commitment, sacrifice, and devotion required to bring these events to fruition.

I am equally grateful for the opportunity to continue serving as a resource and support for future National Training Seminars, helping to foster collaboration and ensure their ongoing success.

The year 2026 has already proven to be an extraordinary one. Following the tremendous success and strong attendance at the 2025 National Training Seminar in Vancouver, we now turn our attention with enthusiasm and purpose toward preparing for the 2027 National Training Seminar in Toronto. With faith, dedication, and the collective efforts of many committed individuals, we look forward to building upon this momentum and creating another meaningful and inspiring experience for all who attend.

Under the leadership of Sergeant Ravi Viridi, the Toronto team has already secured excellent accommodations located near Toronto Police Headquarters. In addition to the seminar itself, the organizing committee is developing several special activities designed to showcase both the Toronto Police Service and the vibrant City of Toronto, highlighting the many opportunities and attractions the city has to offer.

Behind the scenes, a dedicated team of chaplains from the CPCA is prayerfully and diligently working to secure an outstanding lineup of speakers. Centered on the theme, *Faith Under Fire: Resilience, Renewal, and Restoration Through Spiritual Care*, the seminar promises to provide meaningful encouragement, practical insight, and spiritual enrichment for all who attend.

As we continue this journey together, we look forward to a gathering that will strengthen faith, foster fellowship, and equip chaplains and community leaders to serve with renewed purpose and compassion.

I look forward to meeting you all there.

CPCA ATS Liaison

Volunteer Chaplain / Ret. Sergeant John Siderius

204-479-3540

johns1656@gmail.com





CPCA-BC Region Report

As I submit this Report I do so with gratitude. Hosting the 2025 Training Seminar in Vancouver in the October 2025 gave a big boost to Chaplaincy in British Columbia. The Host team did an exceptional job, and the Workshops were well received. I hope all those who attended have been able to put the red MADD / CPCA 2025 umbrella to good use.

2026 has been a busy year in British Columbia, especially with hundreds of RCMP Officers from across Canada coming to Vancouver to serve as Security for FIFA events. Nine Chaplains provided support to officers who were accommodated at UBC and at TWU. An annual highlight in BC is the British Columbia Law Enforcement Memorial on the last Sunday of September on the BC Legislative Grounds. Hundreds of Peace and Police Officers are on parade in Victoria and then assemble for the Memorial Service. Chaplains have a significant role at this event on stage and working with Families of the Fallen. Thankfully, at the time of writing this Report, there has been no Line of Duty Death of any Police Officer in British Columbia in the past year.

I am pleased to report that discussions are underway to have a Chaplain for Delta Police Department and Surrey Police Service. As well, while there were some RCMP Chaplains who retired, four new Chaplains are being onboarded and more could be added in the fall.

Objectives for 2026/2027:

- Continue to encourage all Police Chaplains in BC to apply for CPCA Membership.
- Build relationships between Police Chaplains in every region of British Columbia.
- Continue to recommend all Peace and Police Agencies in BC to acquire Chaplains to support their Members.
- Promote the CPCA ATS October 25-29, 2027, in Toronto to all Police Chaplains in BC.

Finally, after much consideration I have set my date of Retirement as Spiritual Wellness Services Leader for RCMP E Division. September 23, 2026, I will conclude almost five years of

full-time service with the RCMP. This marks 19 years of RCMP Chaplaincy in British Columbia. The first more than 14 years were as a Volunteer Chaplain to the Langley RCMP Detachment.

I will continue to serve as a Chaplain to the RCMP Veterans Association and will continue to support Police Officers in a voluntary role. As well, I will be available to assist the newly appointed RCMP E Division Chaplain as they continue to build Chaplaincy in BC.

As well, for the foreseeable future I will continue as British Columbia Representative to the CPCA. My email will change to bill.ashbee76@gmail.com and my personal mobile 1-604-309-5471.

All the best friends. The CPCA has a great future.

Respectfully submitted,

Bill Ashbee, BC Region Director

Divisional Chaplain / Aumônier divisionnaire

Spiritual Wellness Services Leader, RCMP "E" Division

Responsable du services de bien-être spirituel de la Division "E" de la GRC

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CPCA-SK Region Report

Hello fellow chaplains.

As I sit down to write this, I will acknowledge that I don't really know what I am doing with any great clarity. I stepped into this role after our last AGM in Oct 2025, and am writing this report in the beginning of July 2026, I don't have a great tenure under my belt. I also acknowledge that most of my goals are based in idealism and naivety! I have been in enough leadership roles over the years to know that rarely is any role exactly as described in a policy manual, and also equally aware that rarely does any role evolve into being exactly what you thought you would accomplish at its infancy! That being said I will state what I believe my role to be, what I have accomplished so far, and what I hope to carry on doing in the future.

My role! When I was asked if I would consider this role I was both honored and a bit intimidated. I agreed because I believe in what the CPCA does based upon the influence it has had on my own chaplaincy journey. I can honestly say that I would likely have given up on chaplaincy already if it wasn't for the CPCA. I very much appreciate the contacts I have made and training I have received through this organization. The level of excellence I have witnessed in the CPCA is to be commended. While I was not given specific instruction as to the role of a regional director, I was asked what I would like to achieve in this role, and that has not changed. I want to both grow and support chaplaincy in all fields of law enforcement in the province of Saskatchewan. To seek out and find areas that lack and could use a chaplain. Also to be a chaplain to chaplains. To support and grow those that are new; to stand by and walk with those that are currently serving; and to reengage, and encourage those that are feeling disillusioned, and discouraged.

What I've been up too! I determined at the start, within the first year in this role, to personally contact every chaplain that I have been made aware of in Sask. I am about half way through. I have received the CPCA SK member list, the RCMP chaplain list, and have also been working through the various other police agencies in the province, ie First Nations, City Police services, corrections, etc. I had also determined to write quarterly emails to the chaplains that I had contact info on. I have done three to date, the first being a introductory email for myself. I am also excited to share that I have had at least a partial role in the placing of five new chaplains

since the start of my role, albeit one of them has since decided this isn't a good fit for him. I have had the privilege to have several repeat conversations with a few chaplains and agencies as they seek to excel in and grow their chaplaincy program. Of course there is also the monthly CPCA board zoom meetings. I won't lie to you, I'm not a big fan of meetings, let alone zoom meetings, but in the few months since I have joined, I have grown to love and greatly respect those that serve in this capacity. Your good people!

My goals! In the coming months I hope to finish making contact with every chaplain in province personally through either phone conversation or preferably a literal meeting over a coffee or a meal. I intend to continue sending out the quarterly emails, extoling the benefits and virtues of the CPCA, encouraging interconnection between chaplains, and providing words of encouragement! It is also my desire to within the next year, either have a SK chaplains training event, or at least a in person meet and greet day for as many chaplains from all agencies of law enforcement from across the province that can attend!

It has been a honor and privilege to serve in this capacity and I look forward to what is ahead!

Respectfully submitted by,

Mike Zorn

CPCA-SK Regional Director

"So let's not get tired of doing what is good. At just the right time we will reap a harvest of blessing if we don't give up." Gal 6:9





CPCA-MB Region Report

It is both a profound honor and a sacred privilege to present this annual report on behalf of the Manitoba CPCA members. Throughout the past year, we have remained devoted to our calling of serving as a steady and compassionate presence for our officers, dispatchers, civilian staff, and their families.

Guided by faith, care, and a deep respect for those who serve, we have sought to walk alongside our members through both moments of celebration and seasons of challenge. Our mission remains steadfast: to provide a confidential listening ear, a calming and reassuring voice, and unwavering emotional and spiritual support. In the midst of the demands and uncertainties of law enforcement, we strive to be a source of hope, encouragement, strength, and grace for all who place their trust in us.

Winnipeg Police updates. The Winnipeg Police Service took on strength a current serving civilian member, Lisa Blazewicz. Lisa came on strength to the WPS Chaplains in September of 2025 and she is currently attending Booth College University to complete her degree in Chaplaincy. In April of 2026 I was invited to return to the WPS as a volunteer Chaplain working out of the WPS Volunteer Services Unit. I look forward to being a resource to the members their families and the other Chaplains within the service.

Manitoba RCMP updates. The Manitoba RCMP "D" Division Chaplaincy Program currently consists of seven volunteer chaplains serving communities across the province. The Lead Chaplain Bruce Day is primarily focused at RCMP D Division Headquarters, where he regularly provides support to members experiencing personal and professional challenges, including family breakdown, bereavement, workplace stress, and concerns about organizational change. The most active RCMP chaplains continue to be in Thompson, Swan River, and Selkirk/Gimli, where they provide counselling, attend operational and community events, support members during difficult calls, and maintain a strong presence within their communities. Communication and engagement remain limited in Flin Flon, Dauphin, and Brandon/Souris, and Chaplain Day is exploring opportunities to visit these areas and strengthen chaplaincy services. Recruitment of Indigenous chaplains also remains challenging, largely due to the volunteer nature of the program.

A significant issue this year involved balancing chaplaincy outreach with organizational policies regarding religious expression. During Mental Health Month, following the tragic loss of two serving RCMP members to suicide, a message offering support to struggling members required revision through Communications before being approved for distribution. Despite these challenges, there have been positive developments. A weekly voluntary study group based on the Gospel of Mark was approved and has attracted seven regular RCMP participants. Overall, the chaplaincy program continues to provide valued emotional, spiritual, and community support to RCMP members across Manitoba, while adapting to evolving organizational expectations and member needs.

As I reflect back on the past year two verse come to mind.

Ephesians 4:12: "...to equip the saints for the work of ministry, for building up the body of Christ."

1 Thessalonians 5:11: "Therefore encourage one another and build one another up, just as you are doing."

Having served both as a Police Officer and as a Chaplain, I have witnessed firsthand the profound value of chaplaincy and the meaningful impact it has on the lives of members of the police family. At times, we may question whether our efforts truly make a difference. I want to assure you that they do. Every compassionate presence, every listening ear, every prayer, and every act of support matters. Through your faithful service, God is at work—bringing comfort, hope, healing, and strength to those who need it most. Lives are being touched and transformed, often in ways we may never fully see, but the impact is real and enduring.

CPCA-MB Regional Director

Vol. Chaplain / Ret. Sgt. John Siderius

204-479-3540

johns1656@gmail.com

"Walk in a manner worthy of the calling for which you've been called, with all humility and gentleness, with patience, showing tolerance for one another in love, being diligent to preserve the unity of the Spirit and the bond of peace." Ephesians 4:1-3





CPCA-ON Region Report

Greetings from Ontario to my CPCA Family.

In Ontario we continue to forge ahead “operational chaplains.” The theme repeatedly when we get together virtually or in person is - Be Present.

The challenge for all our Chaplains is connections, connections with their services and connections with other Police Chaplains.

Our CPCA ONTARIO family continues to grow in numbers and influence. This is no small task but through Zoom calls, phone calls, emails and an annual professional development day, we are strengthened and encouraged.

In Ontario the CPCA is composed of Ontario Provincial Police, RCMP & Municipal Chaplains. All are unique but have the common goal of serving.

In Ontario we continue to understand what it is to be “Multifaith,” especially in a multicultural society. This is a continuous learning curve.

In Ontario we are indebted to the CPCA National Executive, under the leadership of President Bruce Ewanyshyn. Thank you for your willingness to serve and lead.

One other note, the 2027 CPCA NTS will be hosted by the Toronto Police Service.

We are hoping and praying that many of you will be able to attend this biennial gathering.

God is doing something new and fresh in Canada. I believe Police Chaplains have a key role to play.

We are better together.

Respectively submitted,
Charles Swartwood
CPCA-ON Regional Director





CPCA-ATL Region Report

Once again, I thank the Executive for their support for the Atlantic Region Chaplains and I am honored to serve the chaplains in this region.

This year has been quiet in the region (dare I use the 'Q' word). There were a couple of online gatherings in the fall of 2025, but it is not easy finding a time that meets everyone's already busy schedules. The Atlantic region is also quite spread out with varying levels of support for their local chaplains which make in person gatherings difficult.

That said I was blessed to be able to connect with a number of chaplains in the region in various situations from training to check-ins either by me or requests for assistance from chaplains reaching out to me as a point of contact for support. Being present to be a support, in whatever form that takes, is what is the most rewarding in serving the police chaplains in the region.

Aside from that, I have been very busy becoming a Certified Instructor with the International Critical Incident Stress Foundation for two Critical Incident Stress Management courses to support the Fire Service Association of Nova Scotia and Nova Scotia Ground Search and Rescue. I have already taught two courses and have reached out to local police services in Nova Scotia regarding training. The benefits of wearing many hats is that one may benefit from the experience learned while wearing the other.

I think of and pray for the chaplains in the region and my continued prayer is that they are graced with the blessing of seeing God at work in their ministries.

Soli Deo Gloria (Glory to God Alone),

Dave Sutherland
Director
CPCA Atlantic Region





TREASURER'S FINANCIAL REPORT

Canadian Police Chaplaincy Association
For the period ended September 3, 2026

Prepared on

September 3, 2026

Profit and Loss

November 1, 2025 - September 3, 2026

	Total
INCOME	
Course Revenue	880.00
Short Presentation Revenue	998.29
Total Course Revenue	1,878.29
Membership Dues	12,060.00
Merchandise Coins	1,150.00
Merchandise Revenue	75.00
Total Income	15,163.29
GROSS PROFIT	15,163.29
EXPENSES	
ATS Conference Expenses	820.00
Bank charges	13.95
Business Fees & Licenses	386.53
Commissions and fees	961.80
Dues and Subscriptions	207.35
Freight and Postage	325.61
Insurance - Liability	2,145.00
Legal and Accounting fees	94.50
Office expenses	1,019.72
Refund Overpayment	75.00
Square Fees	394.29
Supplies	498.75
Web Fees	3,896.96
Total Expenses	10,839.46
OTHER INCOME	
Merchandise Sold	30.00
Total Other Income	30.00
PROFIT	\$4,353.83

Balance Sheet

As of September 3, 2026

ASSETS

Current Assets

Cash and Cash Equivalent

Bank of Montreal	18,488.17
Bank of Montreal – ATS – Working Account	640.89
BMO GIC 0007 RR PLUS AC	5,000.00
BMO GIC 0008 A C-GIC	9,927.42
BMO GIC 2603-9797454	5,083.15
BMO GIC 60943321 Reinvested	10,618.21
BMO GIC 2603-9797454-#2	5,351.81

Total Cash and Cash Equivalent	44,491.44
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Total Current Assets	55,109.65
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Total Assets	\$55,109.65
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LIABILITIES AND EQUITY

Liabilities

Total Liabilities

Equity

Opening Balance Equity	52,824.95
Retained Earnings	-2,069.13
Profit for the year	4,353.83

Total Equity	55,109.65
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Total Liabilities and Equity	\$55,109.65
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CPCA Proposed Budget November 1, 2026 - October 31, 2027

Prepared by Phil Sovdi Secretary Treasurer

Income

Membership Dues	160 \$75.00	\$ 12,000.00
Online Courses	25 x \$40.00	\$ 1,000.00
Short Presentations	75 x \$25.00	\$ 1,875.00
Merchandise		\$ 1,200.00
Total		\$ 16,075.00

Expenses

Annual Training Seminar	\$	2,000.00
Bank Charges	\$	50.00
Square Fees	\$	400.00
Commissions	\$	1,000.00
Dues and Subscriptions	\$	210.00
Freight and Postage	\$	300.00
Insurance	\$	2,145.00
Legal and Accounting	\$	125.00
Office and Administrative	\$	1,050.00
Promotional	\$	1,000.00
Travel	\$	1,000.00
Supplies (Merchandise)	\$	1,000.00
Academic Standards Committee	\$	1,500.00
Web Fees	\$	3,600.00
Total		\$ 15,380.00

\$ 16,075.00

\$ (15,380.00)

Excess / Deficit \$ 695.00

Secretary/Treasurer's Comments

I have enjoyed serving the Canadian Police Chaplaincy Association in the role of Secretary/Treasurer for the last four years. It has been my honour and pleasure to serve with each of the Executive and Leadership Team in their various roles.

I will not be serving another term as Secretary Treasurer, but it is with great confidence that I move into my next phase of my life knowing that the CPCA is well cared-for and solidly represented by each of these people.

I look forward to the reports of increase of membership and the quality of support that the CPCA continues to represent. I'm excited to see the result of ground gained with new courses and accessibility for all who have the heart and grit to serve as Chaplains for our front-line police services across this great country.

Thank you for the honour of serving and contributing to this wonderful movement.

Respectfully,

Phil Sovdi





Constitution

Proposed Changes to the CPCA Constitution

The proposed changes to our 2026 CPCA Constitution are in **red font**. Please refer to our current CPCA Constitution located on our CPCA website through this link in order to review our current CPCA Constitution

<https://www.canadianpolicechaplainassociation.com/constitution>

Canadian Police Chaplain Association Constitution

(With proposed amendments for the AGM in 2026)

Revised October 2026 (if approved)

"Serving those who serve with excellence"

<https://www.canadianpolicechaplainassociation.com/>



Canadian Police Chaplain Association Constitution

ARTICLE 1 - NAME

ARTICLE 2 - OBJECTIVES AND AIMS

ARTICLE 3 - MEMBERSHIP

ARTICLE 4 - TERMINATION OF MEMBERSHIP

ARTICLE 5 - ORGANIZATION

ARTICLE 6 - COMMITTEES

ARTICLE 7 – REGIONS

ARTICLE 8 - MEMBERSHIP DUES

ARTICLE 9 - ANNUAL MEETING

ARTICLE 10 - QUORUM

ARTICLE 11 – AMENDMENTS

ARTICLE 1 - NAME

The Canadian Police Chaplain Association (**CPCA**)

ARTICLE 2 - OBJECTIVES AND AIMS

Section 1:

To serve those elected or appointed to serve as police or law enforcement chaplains of the several law enforcement agencies and associations in Canada.

Section 2:

To establish standards, for police or law enforcement chaplain candidates in Canada and to ensure their maintenance and development.

Section 3:

To establish, and staff seminars in Canada, relating to chaplaincy training.

Section 4:

To encourage police or law enforcement authorities and associations to implement chaplaincy programs.

Section 5:

To establish and maintain a strong relationship with the International Conference of Police Chaplains (ICPC) for the promotion of police or law enforcement chaplaincy.

Section 6:

To support regional groups that operates in accordance with the Constitution of the CPCA.

ARTICLE 3 - MEMBERSHIP

Section 1: Full Membership

Full membership in the Canadian Police Chaplain Association is open to individuals who are persons in good standing who provide evidence of appointment as a chaplain by a police or law enforcement agency through a letter from their police service or law enforcement agency. An application shall be accompanied by a character reference or, if applicable, by a letter of reference from the religious body of which the applicant is a recognized leader.

Section 2: Liaison Officer

One employee of a police or law enforcement agency who is responsible for directing the agency's chaplaincy program may apply for membership with the same privileges as a chaplain member with the exception of voting or holding elected office.

Section 3: Retired Chaplain

A chaplain who has been a member of the Canadian Police Chaplain Association for at least ~~five~~ **three** years prior to retirement and who retired as a member in good standing may apply for continued membership with the same privileges and opportunities afforded to active members.

Section 4: Honorary Member

An individual who through meritorious service or special interest in the Canadian Police Chaplain Association may be awarded the status of honorary member as bestowed by the organization upon recommendation of the Executive.

Section 5: Affiliate Member

An individual who has an interest in and is supportive of the objectives of the Canadian Police Chaplain Association who desires to affiliate with the association may apply to become an affiliate member. The affiliate member shall have the general privileges afforded to regular members but shall not be eligible to vote or hold elected office. **An affiliate member can be appointed to a position but would not be part of the Executive or have a vote.**

Section 6: Relocation

Chaplains who relocate outside the geographical region, **they serve**, and no longer serve as an appointed chaplain may retain membership for five years beyond the current membership to afford time to re-establish appointment with another police or law enforcement service.

ARTICLE 4 - TERMINATION OF MEMBERSHIP

Section 1: Letter of Resignation

Membership in the Canadian Police Chaplain Association shall terminate when a letter of resignation is received by the secretary.

Section 2: Unpaid Dues

After two years of unpaid dues, the member's name shall be removed from the roster of members.

Section 3: Revocation for Cause

Membership may be revoked for cause that is likely to bring discredit to a police or law enforcement agency or the Canadian Police Chaplain Association. Action under this section will be taken by the executive after having careful review of evidence delivered by another member or the police or law enforcement agency for which the member has served. The member whose membership is revoked under this section may appeal the action to the next Annual General Meeting.

ARTICLE 5 - ORGANIZATION

Section 1: ~~Annual~~ National Training Seminar (NTS)

The Association shall hold Training Seminars on an annual basis, when possible, to provide training and to ensure continuation and growth. Such seminars shall be scheduled between the first full week after Thanksgiving up to the first full week before Remembrance Day. **The Executive Officers (Elected Positions, President, 1st Vice President, 2nd Vice President, Secretary/Treasurer and Past President) and Registrar would have their registration to the NTS**

covered by the CPCA in appreciation for serving in their respective positions.

Section 2: Annual General Meeting

An Annual General Meeting shall be held each year to elect officers, to receive financial and other reports, and to conduct other business as necessary. If there is a Training Seminar the meeting shall be held at that time. If a Training Seminar is not held in a given year, the Annual General Meeting shall be held no later than the thirty first day of October and with thirty days' notice having been sent to the membership. **This meeting would be done electronically and attendance would be taken.**

Section 3: Officers

- 1.** A President, First Vice President, Second Vice President, and Secretary Treasurer shall be elected every two years at the Annual General Meeting. The President, First Vice President, Second Vice President, and Secretary Treasurer are eligible to serve in their respective offices for unlimited terms (a term is two years) with a vote to take place every two years at the AGM.

The Registrar shall be appointed by the Executive and may serve unlimited terms. **These The** elected officers with the Immediate Past President **and Registrar** shall form the Executive.

- 2. The Executive Officers (Elected Positions, President, 1st Vice President, 2nd Vice President, Secretary/Treasurer and Past President) and Registrar would have their membership fee and registration to the NTS covered by the CPCA in appreciation for serving in their respective positions.**

Section 4: Interim Vacancy

Should a vacancy in any office occur between Annual General Meetings, the vacancy shall be filled by the next officer in rank succession. A President shall be replaced by the First Vice President and the First Vice President replaced by the Second Vice President. If a vacancy in the Secretary/Treasurer or Registrar occurs, an interim one may be appointed by the Executive. This is consistent with executive duties specified in Section 5: Duties of the Executive.

The Second Vice President position will remain vacant until the next Annual General Meeting when an election will take place to elect a new Second Vice President, to fill the unexpired term.

Section 5: Duties of the Executive

1. The President

- a) Shall direct the planning and activities of CPCA with the counsel and support of the Executive.
- b) Shall preside over all meetings of the CPCA and shall call special meetings when required.
- c) Shall appoint chairpersons of committees and where required appoint members to said committees.
- d) Shall function as the official representative of the CPCA in activities of a public and promotional nature and report to the membership at the Annual General Meeting.
- e) Shall serve as the official liaison with law enforcement agencies and associations.
- f) Shall serve as ex-officio member of all committees of the CPCA.
- g) Shall take responsibility for recruiting and maintaining contact with police or law enforcement chaplains in Canada.

2. Immediate Past President

- a) Shall provide continuity from their presidential term to the next Executive.
- b) Shall provide guidance to the current President as requested.
- c) Shall offer insight and wisdom on matters from past presidential experience as requested.

3. First Vice President

- a) Shall assist the President in every way possible.
- b) Should a vacancy occur in the office of President, the First Vice President shall assume the responsibilities of President until the next **Annual General Meeting** election.
- c) Shall perform any task requested by the President in achieving the goals of the CPCA.

4. Second Vice President

- a) Shall assist the President and First Vice President in every way possible.
- b) Should a vacancy occur in the position of First Vice President, the Second Vice President shall assume the responsibilities of the first Vice President until the next Annual General Meeting election.

5. Secretary Treasurer

- a) Shall provide oversight and safe keeping for all official documents and correspondence of the CPCA.
- b) Shall record and keep the minutes of meetings of the CPCA including meetings of the Executive and the business sessions of the Annual General Meeting.
- c) Shall send all necessary notices, conduct correspondence with members, potential members, businesses, and agencies which are involved in the functioning of the CPCA.
- d) Shall provide a written report of the CPCA activities for presentation to the Annual General Meeting.
- e) Shall handle the receipt and proper recording of all incoming monies, including dues, initiation fees and saleable items.

- f) Shall pay all bills authorized by the Executive within the framework of the adopted budget, which includes writing of cheques and keeping of appropriate records.
- g) Shall submit information to the Executive and membership to assist in planning for future budgets and current budget revisions.
- h) Shall prepare appropriate financial reports and obtain an annual review of record; arrange for a review of financial statements when instructed by the Executive.
- i) Should a vacancy occur in the position of Secretary/Treasurer, an interim one may be appointed by the Executive until one can be elected at the next Annual General Meeting.

Section 5A: Duties of the Registrar, Appointed Position.

1. Registrar

- a) Shall keep records of all membership matters.
- b) Shall send out annual notices for dues.
- c) Shall ~~receive dues and~~ issue membership card.
- d) Shall receive all applications for membership and forward them to the Executive for consideration.
- e) Should a vacancy occur in the position of Registrar, an interim one may be put in place by the Executive until one can be appointed.

Section 6: Nominating Committee

- a) ~~The CPCA Executive shall act as the~~ **The CPCA Executive shall enact members in good standing as the** nominating committee, calling on members to forward nominations for election to executive positions at the Annual General Meeting. Those nominated shall provide a resume at least ~~thirty~~ **forty five** days

prior to the Annual General Meeting. **(Nominated individuals are not eligible to serve on the nominating committee)**

- b) For the position of President, any nominee shall have served at least one prior term as a member of the Executive.

ARTICLE 6 - COMMITTEES

- a) The Executive shall be responsible for providing leadership and developing programs necessary to carry out the objectives and aims of the CPCA.
- b) The Executive shall establish such committees as may be deemed necessary to further the aims and objectives of the CPCA.
- c) The Executive Committee shall consist of the President, 1st Vice President, 2nd Vice President and Secretary/Treasurer and Past President.
- d) The National Leadership Team shall consist of the Executive, Academic Standards Committee Chair, Registrar, NTS Liaison Officer and CPCA Regional Directors.

ARTICLE 7 – REGIONS

- a) Any group of CPCA chaplains from a clearly defined geographical sub-region of Canada may apply for registration as a Regional Group.
- b) Groups shall be clearly defined as to membership, purpose and region to be served and must have the approval of the Executive of the CPCA prior to establishment.
- c) Each regional group shall be designated as CPCA-(name) Region.

- d) A region will be led by a Regional Director who is named and appointed by the President and Executive of the CPCA to whom they are accountable.
- e) Regional Directors will be identified with the leadership shown on the CPCA website.
- f) The Regional Director shall send a written report quarterly to the Executive. Regional director meetings will be encouraged at the discretion of the President.
- g) A Regional Director shall have access to regional contact information on file with the Registrar.
- h) Regional Directors will be encouraged to submit names for general elections after consultation with group members.
- i) Funds for operation of the group may be approved by the Executive after submission of an annual budget prior to the end of March in any given year. An annual financial report shall be submitted to the Secretary/Treasurer by the end of September each year.
- j) A regional group may meet regularly for mutual support and training of the members and will function at all times in keeping with the aims and objectives of the CPCA.
- k) Members of a regional group shall be encouraged to be members in good standing of the CPCA.
- l) All training in a regional group towards Basic CPCA Credential requirements shall first have the approval of the Academic Standards Committee.

ARTICLE 8 - MEMBERSHIP DUES

Section 1: Annual Dues

- a) Annual dues shall be established by the Association at the Annual General Meeting. The fiscal membership year will be January 1 through December 31st.
- b) Failure to pay said dues upon notice from the Registrar shall result in said member being declared delinquent and shall be prohibited from participation or voting at any meeting of the CPCA.
- c. **The Executive Officers (President, 1st Vice President, 2nd Vice President and Secretary/Treasurer and Past President) and Registrar would have their membership fee covered by the CPCA in appreciation for serving in their respective positions.**

Section 2: Unrenewed Dues

- a) A member may be reinstated upon proper application to the Registrar and such application shall be accompanied by payment of dues **to the Secretary/Treasurer**. Such reinstatement shall be subject to the approval of the Executive.

ARTICLE 9 - ANNUAL MEETING

An Annual General Meeting shall be held during the yearly training seminar.

If a Training Seminar is not held in a given year, the Annual General Meeting shall be held no later than the thirty first day of October and with thirty days' notice having been sent to the membership.

ARTICLE 10 - QUORUM

Those members in good standing present at the Annual General Meeting shall constitute a quorum with the addition of at least 50% plus one (1) of the Executive in attendance.

ARTICLE 11 - AMENDMENTS

The CPCA Constitution may be amended at any Annual General Meeting by a vote of two thirds (2/3) of the members present and eligible to vote, provided notice of the proposed change has been sent to members at least thirty (30) days prior to the meeting.

"Serving those who serve with excellence"

<https://www.canadianpolicechaplainassociation.com/>

Respectfully submitted,

Robert Parmenter

Chair of Constitution Revision Committee





Nomination Package

A. Secretary Treasurer Nominee Package for Robert Parmenter

2026 NOMINATION FORM

NOMINATOR INFORMATION

Name: Philip Sovdi

Mailing address: 261 Copperstone Gardens SE Calgary, Alberta T2Z 0R8

Phone number: (780) 715 - 6905

Email address: phil.sovdi@gmail.com

NOMINATION

I am nominating Robert Parmenter for Secretary Treasurer

Nominee's Address: 192 Mustang Road, Fort McMurray, Alberta

Nominee's phone number: (780) 788-5165

Nominee's email address: rparmenter@shaw.ca

1st NOMINATION REFERENCE FORM

REFERENCE CONTACT INFORMATION

Name: Philip Sovdi

Mailing address: 261 Copperstone Gardens SE Calgary, Alberta, T2Z 0R8

Phone number: (780) 715 - 6905

Email address: phil.sovdi@gmail.com

I am providing this Reference for Robert Parmenter for Secretary Treasurer

The length of time I have known the nominee: 20ish years

The primary capacity or context in which I have known the nominee (check all that apply)

- ☐ Friend
- ☐ Co-worker
- ☐ Co-volunteer
- ☐ Supervisor
- ☐ Other (specify): Friend, Co-Worker, Co-Volunteer

Give a brief description of the nominee's experience and/or qualifications for this position:

Robert is meticulous to details. He is quick to come up to speed on anything that he doesn't understand. Robert has the foresight and ability to circumvent future potential problems. Everything that he has put his hand to has been done with excellence. I have watched him navigate arduous waters, professionally, personally, and through collaboration with others. Robert is impeccably honest and will manage CPCA finances as he has done all other tasks, with excellence.

NOMINATION REFERENCE FORM cont'd

Please answer the following questions clearly and concisely:

a. What are the top 2 reasons you are nominating this person?

1. I know what the position requires. Robert will meet the tasks of Secretary Treasurer with diligence as he has a deep passion to meaningfully serve.

2. Robert is 100% reliable and consistent.

b. Have you worked, or would you want to work on a committee with this person? Why or why not?

Yes, and would continue to do so.

c. What are this candidate's 3 greatest strengths for this work?

1. Robert gets the big picture.

2. Robert values and lives with honesty and integrity.

3. He understands how finances work.

d. What cautions, if any, would you offer regarding this candidate?

Robert needs encouragement as he can be hard on himself.



2nd NOMINATION REFERENCE FORM

REFERENCE CONTACT INFORMATION

Name: Katherine Bourbonniere

Mailing address: 2 Circassion Drive Dartmouth, NS B2W 5C2

Phone number: (902)240 - 3940

Email address: kbourbonniere@ns.sympatico.ca

I am providing this Reference for Robert Parmenter for Secretary/Treasurer

The length of time I have known the nominee: at least 10 years

The primary capacity or context in which I have known the nominee (check all that apply)

☒ Friend

☐ Co-worker

☒ Co-volunteer

☐ Supervisor

☐ Other (specify): _____

Give a brief description of the nominee's experience and/or qualifications for this position:

Robert has genuinely conducted himself in different positions in the CPCA. His work ethic and consistent compassionate nature have provided stability and friendship to many of us. He is kind, courageous, thoughtful and persistent. He is able to provide leadership and knowledge as well as creativity and honour. I highly recommend Robert for the position of Secretary/Treasurer.

NOMINATION REFERENCE FORM cont'd

Please answer the following questions clearly and concisely:

a. What are the top 2 reasons you are nominating this person?

1. Robert has a passion for our police family members and for CPCA
2. He has a desire to be a part of transformation.

b. Have you worked, or would you want to work on a committee with this person? Why or why not?

I have worked with Robert and would continue to work with him. I trust him.

c. What are this candidate's 3 greatest strengths for this work?

1. Trustworthy
2. Compassionate
3. Dedicated

d. What cautions, if any, would you offer regarding this candidate?

None

NOMINEE BIOGRAPHICAL SKETCH

My name is Robert Parmenter and I am from St. John's Newfoundland.

I grew up in a family of 12 including mom and dad. I graduated from Bishops College in St John's Newfoundland and played hockey during my college and afterwards. I left Newfoundland in 1979 and attended EPBC in Peterborough, Ontario. I completed my studies there and moved to Fort McMurray in December of 1983 and became part of McMurray Gospel Assembly. I met my wife in June of 1984 and we were married August 22nd 1984 after only 10 official dates with dates 9 & 10 the two nights before our wedding. We will be celebrating our 42nd wedding anniversary this year and we have 2 daughters and 6 grandchildren, 5 grandsons and 1 granddaughter.

I volunteer as a Chaplain for the RCMP in Wood Buffalo and the Padre for the RCL as well as I volunteer with the Hospital and Keyano Collage Theatre, local HOG Association, Rotary Club of Fort McMurray, Fort McMurray Regional Hospital as well as The Golden Years Society. I enjoy riding my Harley in my free time.

I have been recognized as a community builder in Fort McMurray as well as Senior of the Year. I received the King Charles Coronation Medal in 2025.

I believe in giving back to the community and the people who serve and protect us and to serve HIM.

I am a servant at heart and it is never about me but always about HIM.





Thank you for your continued support of the Canadian Police Chaplain Association



President
Chaplain Bruce Ewanyshyn
Brandon Police Service



1st Vice President
Chaplain Curtis Hinds
Peel Regional Police



2nd Vice President
Chaplain James Raddatz
RCMP "E" Division



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Annual Training Liaison
Chaplain John Siderius
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CPCA - ON Region Director
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CPCA - MB Region Director
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Winnipeg Police Service



CPCA - SK Region Director
Chaplain Michael Zorn
RCMP "F" Division



CPCA - BC Region Director
Chaplain Bill Ashbee
RCMP "E" Division



CPCA - ATL Region Director
Chaplain Dave Sutherland
RCMP "H" Division

CPCA Leadership Team 2025/2026



CPCA ATS Vancouver 2025

*****Next NTS will be in Toronto October 18 – 22, 2027*****

Hope to see you there for our gathering embracing the theme, *“Faith Under Fire: Resilience, Renewal, and Restoration Through Spiritual Care”*

Thank you for “Serving Those Who Serve with Excellence”

<https://www.canadianpolicechaplainassociation.com/>