



2025 CPCA Annual General Meeting Information Package

Annual General Meeting
October 23, 2025
1430 hrs PST

MINUTES

1. Call to order: 14:44

2. Welcome and Opening Remarks— Rev. Bruce Ewanyshyn, President & Honorary Chaplain

3. Adoption of the Agenda - Moved - Charlie Swartwood, - Seconded Ben Yablonski, - Carried.

4. Housekeeping Items:
 - a. Request phones be turned off or set to “Silent Mode”
 - b. Appointment of a Secretary for the meeting - Phil Sovdi
 - c. Attendance; Clarification re: member and non-member participation

CPCA AGM - Members Present - October 23, 2025

Members Present

Bruce Ewanyshyn
Ben Yablonski
Katherine Bourbonniere
Bill Ashbee
Charles Swartwood
Beverly Brazier
Dave Field
Bruce Day
Doreen Charette
Daniel Dihele
Cynthia Dunnett
Gary Francis
Wendell Gibbs
Ida Armstrong-Whitehouse
Curtis Hinds
Paul Hitz
Craig Head
Lori-Lynn Head
Rick James

Arnie Klassen
John Ratz
Randy Loewen
Chris Lowe
Marty Cayer
James McFaddin
Jeremy Osterwalder
Andy Perkonig
Phil Sovdi
James Raddatz
Stan Rukin
David Scheifele
Tim Schroeder
Robert Parmenter
Russel Ideson
Inderjeet Singh
Abd Alfateh Twakkal
Michael Zorn

Non-Voting Members and Guests

William Evans
Bona Jean Ashbee

Affiliate

Mark Thomas

5. Minutes

a. Approval of October 24, 2024 Minutes - Moved Robert Parmenter, -
Seconded Russel Ideson, - Carried.

b. Business arising from Minutes

- i. Constitution changes proposed at the 2024 AGM were approved by the Membership with 100% in favor. Proposed amendments to the CPCA Constitution for 2025 were completed and made available to the Membership 30 days prior to the 2025 AGM. The proposed changes are to Article 5

Section 3: Officers, removing the restriction that limits the President, 1st Vice President, and 2nd Vice President for two terms of service. For full details, please refer to the “Proposed Changes to the CPCA Constitution” document (included) with the proposed changes appearing in red font. A request was made to the Membership to review the proposed changes prior to the AGM and direct any questions to CPCA 1st Vice President Chaplain Robert Parmenter. The amendments resulted from the work of a committee chaired by 1st Vice President Robert Parmenter and CPCA-ON Regional Director Charles Swartwood.

- ii. Secretary/Treasurer Phil Sovdi affirmed to the position at the 2024 AGM has established and maintained a high standard of excellence through well detailed monthly financial reports provided to the CPCA Executive, and wise investments of CPCA assets.
- iii. At the 2024 AGM, CPCA Regional Directors existed for the Regions of BC, SK, MB, ON and the Atlantic Provinces. In 2025, CPCA-SK Regional Director Tom McCullagh tendered his resignation to the CPCA Executive. The CPCA-SK Regional Director position remains vacant leading to our 2025 AGM.

6. Reports

- a. President’s Report
- b. Registrar’s Report
- c. Academic Standards Committee Report
- d. ATS Planning Committee Report
- e. CPCA-BC Region Report
- f. CPCA-MB Region Report

g. CPCA-ON Region Report

h. CPCA-ATL Region Report

i. Treasurer's Report(s) - Phil discussed the finances as with regards to the integration and challenges of ATS working account with the regular CPCA banking. Suggestions from the floor were given to look into future financial helps for project fundraising. The CPCA Executive will take these suggestions under advisement.

i. Financial report

ii. Proposed Budget

Financial Report and Budget to be accepted as distributed - Moved Robert Parmenter, - Seconded James McFadden, Carried.

David Field gave a report of the ATS finances and that the final balance was very close and should fall in the black.

7. New Business - Robert Parmenter was appointed as 1st Chair to have open discussion with regards to potential changes re. the consecutive Terms of President and 1st and 2nd Vice Presidents consecutive Terms be indefinite. Bruce stepped out of the room so that free discussion could ensue.

a. Motion re: changes to the CPCA Constitution (Proposed changes are in the AGM Information package) - Show of Hands - None opposed - Carried.

b. Nominating Committee

i. Election of Executive (Nomination Packages) - Voted by ballot.

- President - Bruce Ewanyshyn was re-elected as President of the CPCA for another two years. (2027)
- 1st Vice President - Curtis Hinds was elected as 1st Vice President for two years. (2027)
- 2nd Vice President - James Raddatz was elected as 2nd Vice President for two years. (2027)

Motion to accept and destroy the ballots - Moved Rick James, Seconded Katherine Bourbonniere.

8. 2024 Objectives

- a. Academic Standards Committee chaired by Katherine Bourbonniere
 - Focus on maintaining the current six On-Line Core Courses and appraise CPCA Webinars for their value towards training hours for CPCA Members.
 - Explore the development of one or two Intermediate online training courses.
 - Work with the ATS Liaison and Planning Committee in preparation for a 2027 ATS in Toronto.
- b. Communications Team
 - Website
 - Webinars
 - Zoom meetings
 - LinkedIn & X
 - Facebook
 - Email
- c. CPCA Regions – Support & Development
 - Support the operating four CPCA Regions and their Regional Directors.
 - CPCA President and the Executive to explore possibilities for additional Regional Directors
 - CPCA President to meet with Regional Directors at a minimum of once a year (attendance at monthly CPCA Leadership Team Zoom meetings satisfies this criteria).
- d. Constitutional Revision Committee

- The Executive will continue to revisit the Constitution to ensure relevancy, and to allow for the advancement of the CPCA which includes supporting inclusion and diversity amongst all faith backgrounds of chaplaincy.

9. Opportunity for Questions and Comments

Adjournment - Motion - Phil Sovdi 15:59